Chairman Tim Meekma called the Regular Meeting of the Fox Lake Inland Lake Protection and Rehabilitation District Board of Commissioners to order on November 14th, 2019 at 9:00 AM.

**Roll call:**

Present: Tim Meekma, Ed Benter, Colleen Crane, Cheryl Witkowski, and Dale Macheel. Also present: Rob Franck (MCO), Kip Elliot (MCO), James Wissing, Mark Brieman, Charlie Nelson, Julie Flemming, Kathy Rydquist, Bill Stangel, Nancy Kavazanjian, and Michael Cypert, Manager/Coordinator.

**Correspondence:** None

**Audience Participation:** None

**Minutes/Agenda:**

Motion by E. Benter, second by C. Witkowski, to approve the minutes of October 10th, 2019 and the agenda for November 14th, 2019. All yes. Motion carried.

**Financial Statement:**

Motion by C. Witkowski, second by C. Crane, to approve the financial statement of October 31st, 2019. All yes. Motion carried.

**Operator Report:**

Kip reports there were three after-hours service calls in October. Both headlights were replaced on the district truck by Streich Motors. Winter covers are installed at all stations. Mazzolari Electric installed new main breakers at GS 31, 32, 33, 34, & 35. Energenecs replaced a PLC cable at LS 7- this was the cause of a past after-hours alarm. Heaters are installed at all S & L lift stations. Underground power has been installed at GS 37. Durable Controls calibrated the meters at LS 6, LS 18, & the city shed. Random alarms continue at GS 23. As the condition causing these alarms is infrequent and goes away, it has been difficult to test for the cause. Components have been replaced throughout the summer and into the fall. The thermal overload will be replaced and that would ultimately be the last control component to be replaced. Upon approval of moving forward with grinder station control panel upgrades, GS 23 would be completed first. All other scheduled maintenance items are up to date.

**WCC Report:**

C. Witkowski reports the sheer valves have been replaced at the treatment plant, and a chart recorder was installed. Copper reports for the Lake District have gone down (.036). The WCC will only remove sludge and will not replace the liner. The WCC conducted its annual audit.

**Manager/Coordinator Report:**

M. Cypert reports the final bill for the cover crops has been received. FLPO and FLILPARD will split a total of $12,291.28 spent on cover crops for 11 farmers in the Fox Lake watershed. O’Conner, Wells, and Vander Werff have completed the District’s annual audit. The delinquent utilities process is complete, and tax assessment letters with the levy, special charge, and delinquent utilities have been sent to the Town and City of Fox Lake. Dr. Neal O’Reilly submitted a draft of the Lake Planning Grant Application. The Lake District can make comments/changes before submitting it to DNR. DOC has made Jane Zavoral the Lake District’s new point of contact. The DOC’s comments on the easement are a) they want the installation agreement to be a temporary construction easement and b) the monitoring and maintenance agreements be in the form of a Memorandum of Understanding (MOU). Attorney Steve Schmuki can create the temporary construction easement in approximately less than two hours using the original easement verbiage, and DOC can create the MOU, which we should have reviewed by an attorney. Schmuki stated he would be willing to review the MOU. M. Cypert contacted Kinas Excavating and Kreuziger Drainage to ask if they would be able to install the tile valve. Jeff Kreuziger needs a few details, but stated the installation would probably take about two days. Kreuziger also stated Agridrain has tile valves for sale. The Drew Creek meeting with Dr. Neal O’Reilly has been postponed to November 20th due to weather. I attended UW-Extension’s Advanced Lake Leaders seminar in Wisconsin Dells where Bill Boettge, Tony Peirick, and several other lake/producer representatives spoke. M. Cypert contacted Eco Waterway Services and inquired about Diver Assisted Suction Harvesting. The proposal totals ~$32,000, but the scope of the project could be altered to bring costs down. Representative Plumer attended the October 17th field day on Jonathon Gibbs’ farm displaying a variety of cover crops. Gibbs was one of the farmers that participated in Fox Lake’s cover crop program.

**County Report:** None

**Town Report:**

E. Benter reports the Town approved its annual budget The Town also approved ATV/UTV access to Town roads.

**Old Business:**

1] Discussion/action High nitrates in surface/groundwater - discussed

2] Discussion the Jug/DASH – The cost and provider of finances presents issues for other areas around the lake dealing with a similar problem i.e. Rainbow Terrace. This discussion topic will remain on the agenda.

3] Discussion/action Lake Management Plan Update – Motion by C. Witkowski, second C. Crane, to move forward applying for the Lake Planning Grant. All yes. Motion carried.

4] Discussion/action BCE/FLCI Farm Update – discussed. M. Cypert will contact Attorney S. Schmuki.

5] Discussion Hammer’s Farm Project - Nancy Kavazanjian presented information about their farm’s phosphorus reduction system. At this time C. Hammer and N. Kavazanjian are requesting funds for materials and contactor costs. This discussion topic will remain on the agenda pending decision from FLPO.

**New Business:**   
1] Discussion/action Manager/Coordinator Holiday Bonus – Motion by E. Benter, second C. Witkowski, to approve a $100 Holiday Bonus for the Manager/Coordinator. All yes. Motion Carried.

Motion by C. Witkowski, second C. Crane, to pay the District’s bills. All yes. Motion carried.

The next regular meeting will be December 12th, 2019 at 9:00 AM.

Suggestions for next meeting, Old Business 1-5

Motion by C. Crane, second E. Benter, to adjourn. All yes. Motion carried.

Respectfully submitted,

Michael Cypert, Manager/Coordinator